

**BRIDGEVILLE BOROUGH  
COUNCIL MEETING MINUTES  
JUNE 8, 2020  
7:00 PM**

**ROLL CALL** – Roll was called at 7:06 PM with the following present:

Council President, William Henderson	Mayor, Betty Copeland
Council Vice-President, Nino Petrocelli, Sr.	Solicitor, Thomas McDermott
Council Member, Bruce Ghelarducci	Borough Engineer, Kevin Brett
Council Member, Joseph Colosimo	Assistant to the Manager, Cheryl Glowark
Council Member, Joseph Verduci	Police Chief, Chad King
Council Member, Virginia Schneider	Fire Chief, Ray Costain ( <b>absent</b> )
Council Member, Nicholas Ciesielski	Southbridge EMS, Dan Miller ( <b>absent</b> )

**COMMENTS FROM THE FLOOR**

Bob Fryer said he is spending a lot of time trying to help solve the traffic congestion in the Borough. On May 15, 2020, he sent a letter with drawings to three officials at the railroad company to construct a new bridge so that two more road lanes and a sidewalk could be built. About a week later one of the officials called him and they had a positive conversation.

A discussion followed.

Justin Robinson, T.A. Robinson Asphalt Paving, asked why agenda item #7 was being rejected. Kevin Brett replied that the bids came in over budget. Since it is a grant funded project and the amount of change in scope would be more than allowed, the project has to be re-bid.

Pat DeBlasio asked if lowering the ballfield will mitigate flooding and if so, how much?

Kevin Brett said the trash rack and lowering the ballfield will help. Lowering the field will provide an area for volume and it is a good first step in conjunction with all the proposed projects. All the projects combined will alleviate 100 yr. events. In a future meeting there will be a presentation on the flood mitigation projects.

Pat DeBlasio asked if there has been report on the work with Collier Township about the North End of Bridgeville.

Bill Henderson said a conversation has not been held with Collier Township yet.

**BUSINESS**

- A motion was made by J. Colosimo, seconded by V. Schneider, and carried to approve the May 11, 2020 Regular Meeting Minutes as submitted. All in favor, motion passed 7-0.

- A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to approve the June 2020 Final Bill List. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by N. Ciesielski, and carried to approve the June 12, 19, 26, and July 3, and 10, 2020 payrolls. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to adopt **Ordinance No. 1014** of the Borough of Bridgeville relative to the establishment and maintenance of police employees' pension, annuity, insurance, and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the police employees of the Borough. All in favor, motion passed 7-0.
- A motion was made by N. Ciesielski, seconded by V. Schneider, and carried to accept the bids for Contract No. 20-W01 Maple Street Retaining Wall and award the bid to Gregori Construction, Inc. as low bidder in the amount of \$135,900.00, subject to Gregori Construction, Inc. obtaining the required insurance certificates, performance bond, and payment bond, and review and approval of same by the Borough Solicitor prior to execution of the Agreement by the Borough. All in favor, motion passed 7-0.
- A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to accept the bids for Contract No. 20-R01 - 2020 Roadway Improvement Program and award the bid to the lowest responsible bidder, Youngblood Paving, Inc. in the amount of \$161,194.50 for the Base Bid and Add Alternate No. 1 contingent upon the review of all required documentation by Engineer Brett. All in favor, motion passed 7-0.
- A motion was made by J. Colosimo, seconded by N. Ciesielski, and carried to reject the bids received and for the McLaughlin Run Park Improvements and authorization to re-advertise and re-bid the project Motion passed 7-0.
- A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept and pay any commission due the May 2020 Real Estate Tax Collector's Report. All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept the April 2020 Treasurer's Report. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by V. Schneider, and carried to accept the May 2020 Police Report. All in favor, motion passed 7-0.

## **COMMITTEE REPORTS**

ADMINISTRATION, VIRGINIA SCHNEIDER – Councilwoman Schneider reported while adhering to COVID guidelines, the Borough Building will reopen to the public with limited access and restrictions beginning June 9, 2020. In trying to limit traffic that comes through the building at this time, residents are encouraged make payments via the locked box with checks or money orders. Residents can also call the office and use their debit/credit card for payments. Notifications will be placed on the Borough website and Facebook.

- A motion was made by V. Schneider, seconded by N. Petrocelli, Sr., and carried to appoint Cheryl Glowark as Interim Borough Secretary beginning June 1, 2020 through July 27, 2020. All in favor, motion passed 7-0.

FINANCE, JOSEPH VERDUCI – Councilman Verduci made the following motions:

- A motion was made by J. Verduci, seconded by N. Ciesielski, and carried to remove Lori Collins as an authorized signer on the deposit accounts held at Brentwood Bank. All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by V. Schneider, and carried to approve online banking access to Cheryl Glowark and Sheryl Valentino to handle the day-to-day banking needs. All in favor, motion passed 7-0.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo said as of Friday, June 5, 2020, Allegheny County entered the green phase of the COVID-19 pandemic reopening plan. Parks are now open following the CDC and Department of Health guidelines. Mr. Colosimo said he is extremely grateful to Cheryl and Sheryl in the Administration office and Public Works for all their help with getting the parks open. Social distancing, sanitizing, and handwashing signs have been placed in the parks and restrooms. Public Works has been instructed to sanitize the restroom facilities daily. Athletic groups also have been notified to adhere to the guidelines. Beginning June 8, 2020, the Borough will start accepting applications for park shelter rentals. Notices have been placed on the Borough website and Facebook.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli said Public Works will be sanitizing all public areas in the Borough Building and park restrooms every morning. Otherwise, Public Works is busy maintaining the grass and completing paving maintenance on Borough roadways and will be painting the Administration offices. Mr. Petrocelli said he thinks we should hire a part-time employee to help with the sanitizing and other basic duties and he hopes to have next month's council meeting in a public location.

PUBLIC SAFETY, BRUCE GHELARDUCCI – Councilman Ghelarducci said the members of the Civil Service Commission will be sworn in sometime this week, either Wednesday or Thursday. Once he has a definite time, he will inform Council.

MAYOR, BETTY COPELAND - Mayor Copeland said she attended the four cemeteries with the American Legion to honor our beloved veterans who had passed away. Mayor reported she received a call from a very thankful resident for the assistance that Sergeant Young provided to her and wished Dennis Valentine a happy retirement.

POLICE CHIEF, CHAD KING – Chief King said the police department is accepting applications until June 19, 2020. Testing and interviews will follow in July. He is hopeful to have everything wrapped up and be able to hire someone at the August meeting.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermott provided the confidential solicitor's

report prior to the meeting.

**BOROUGH ENGINEER, KEVIN BRETT** – Engineer Brett presented the June 8, 2020 Engineer’s Report prior to this evening’s meeting. He updated and reviewed the following information. Mr. Brett said milling and prep work began on the 2019 Road Program. Paving should begin this week. He discussed the Bower Hill road issue and recommended adding the project to the 2021 Road Program.

Mr. Brett stated they received a copy of a Hastings Mix Use Development Traffic Impact Study that was completed by Penn DOT. Included in the study was intersection of Chartiers Street and Mayview Road and the intersection of Lesnett Road and Bank Street. After discussion, it was decided that the Borough is not in favor of the suggested alternative of eliminating improvements to the intersections in the Borough. A response will be prepared to send to South Fayette Township so they can notify Penn DOT.

**2020 Road Improvements** – *The Public Works Committee, Manager and LSSE met and discussed the 2020 Roads. LSSE provided Borough with a preliminary OPC for the \$130,000 Liquid Fuels Budget. Bids were opened on May 12, 2020. Youngblood Paving, Inc. was the apparent low bidder in the amount of \$118,744.50 (Base Bid) as noted in letter dated May 20, 2020.*

Roadways that were part of bid are listed below:

BASE BID:

- Terrace Street (Short Street to Union Street)
- Liberty Street (Union Street to Pavement Joint)

ADD ALTERNATES:

- Add Alternate No. 1 – Municipal Parking Lot - \$42,450.00
- Add Alternate No. 2 – Laurel Street (Coolidge Street to Spruce Way) - \$67,452.00
- Add Alternate No. 3 – Laurel Street (Spruce Way to Dead End) - \$62,847.00
- Add Alternate No. 4 – Grandview Avenue (Coolidge Street to Sarah Street) - \$36,732.00
- Add Alternate No. 5 – Grandview Avenue (Sarah Street to Bank Street) - \$46,993.00

**2019 Road Improvements** – LSSE met with Contractor (El Grande Industries, Inc.) week of May 25, 2020 to mark paving limits. Contractor to provide schedule. Milling scheduled to begin 6-3 or 6-4-20.

**2015 Road Improvements** - *LSSE reviewed condition of Bower Hill Road and is reviewing Contract Documents to prepare a recommendation to the Borough. LSSE provided recommendation to Borough as noted in letter dated October 30, 2019. Solicitor notified bonding company the need for repairs. Contractor has responded and their letter is under review. LSSE issued Request for Proposals for reconstruction of a sanitary manhole and pavement repair. One proposal was received for this work by T.A. Robinson. The bid exceeded the maximum amount for letter bids. This work will be evaluated and included in a future road bid.*

**Long Term Road Plan** – LSSE finalized the Road Study Table. Will submit to the Street Committee for their review.

**Maple Street Wall** - *The General Permit 11 has been issued by PADEP.* Bids opened on June 3, 2020. The low bid was in the amount of \$135,900.00 from Gregori Construction, Inc. LSSE provided the Borough with a Bid Report on June 3, 2020.

**McLaughlin Run Park Flood Improvement Project** - DEP issued permit on May 28, 2020. The Conservation District notified the Borough that LSSE needed to submit revised NPDES permit documents since the Engineer had changed since it was approved. Documents are being prepared and submitted. LSSE preparing final bid documents to put the project out to bid in June.

**McLaughlin Run Park Phase II** – T.A. Robinson Asphalt Paving, Inc. was the apparent low bidder in the amount of \$658,866.75 (Base Bid) as noted in letter dated May 22, 2020.

**Chartiers Park Improvement Project** - LSSE preparing Greenways, Trails and Recreation grant application; application is due July 31, 2020.

**Bower Hill Road Storm Sewer Improvements** - LSSE submitted HOP application to Allegheny County on April 20, 2020. LSSE finalizing bid documents; LSSE to provide Borough with advertisement.

**Werner Avenue** - LSSE has completed a survey of the slide areas and prepared a Conceptual Plan and cost estimate to address the slope failures. LSSE has prepared a grant application to complete the proposed repairs.

**PA Small Water and Sewer Grants** - CFA to discuss project awards at its September 2020 meeting.

**Backflow Preventer Project -2019** – Walkthrough held on June 1, 2020. LSSE to provide punch-list to Contractor.

**Backflow Preventer Project -2020** - LSSE awaiting addresses from Borough for preparing 2020 bid documents.

**ALCOSAN Phase I – Interim Consent Order and Agreement** - PaDEP approved the Interim CAP extension until June 30, 2020. We expect draft COA to be received in next 30-45 days.

- Regionalization - ALCOSAN provided the POC defect reports for the regionalization sewers. LSSE to review repairs required and develop repair scope in conjunction with O&M repairs program.
- GROW Grant Application - LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE to set up meeting in Fall.

**Chestnut Street Sink Hole** – LSSE contacted contractor to obtain schedule for installation of the brick pavement.

**FIRE CHIEF, RAY COSTAIN** – Chief Costain was not present for the meeting.

SOUTHBRIDGE EMS, DAN MILLER – Mr. Miller was not present for the meeting.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Not present. Mayor Copeland said Mary Weise wants to invite everyone to the meeting at the Chartiers Room in the Fire Department on June 23, 2020 at 7:30 PM to hear a presentation.

BRIDGEVILLE LIBRARY REPRESENTATIVE – No one present.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – No one present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Dale Livingston said the Planning Commission hopes to finish the Comprehensive Plan discussions at their June meeting.

### **OLD BUSINESS**

Joe Colosimo said Michele from the COG can assist with the application for the newly offered Blight Remediation Grant.

Joe Verduci said Joe Kauer expressed interest in helping with this grant application.

### **NEW BUSINESS**

Bill Henderson said an executive session was held at 6:00 p.m. prior to this evening's meeting regarding legal and personnel matters.

Nino Petrocelli, Sr. discussed the Planning Commission vacancy with the members of Council. Council decided to advertise.

- A motion was made by J. Colosimo, seconded by N. Ciesielski, and carried to approve to advertise for the vacancy on the Planning Commission via Facebook and the Borough Website. All in favor, motion passed 7-0.

Virginia Schneider said council will monitor the green phase and decide whether next month's meeting will be held via Zoom or in person.

### **ADJOURNMENT**

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to adjourn the meeting at 8:19 PM. All in favor, motion passed 7-0.

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**FIRE CHIEF, RAY COSTAIN** - Chief Costain was not present for the meeting.

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT**

**APRIL 2020**

**BRENTWOOD BANK**

**ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF APRIL 30, 2020**

General	\$ 878,204.46
Sanitary Sewer Fund	\$ 947,771.16
Garbage	\$ 58,053.61
Payroll	\$ 30,807.75
Utility	\$ 241.57
Liquid Fuels Tax	\$ 291,201.04
Capital Improvements	\$ 708,480.27
Anne Baumgarten Children's Safety Fund	\$ 1,553.67
Relief Fund	\$ 2,326.73

NOTE: *Balances taken from Bank Statements*

  
Ronald Womer, Treasurer

MONTH OF: MAY - 2020

## BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
<b>REAL ESTATE</b>						
2019 CURRENT (at discount) (7-1 to 8-31)						
2019 CURRENT (at face) (9-1 to 10-31)						
2019 CURRENT (at penalty) (11-1 to 6-30)	3,320.19		278.83	3,599.02	5%	166.01
<b>REAL ESTATE - Delinquent</b>						
2018					5%	
2017					5%	
2016					5%	
<b>TAX CERTIFICATIONS</b> 16					10.00	160.00
<b>TOTAL</b>	<b>3,320.19</b>		<b>278.83</b>	<b>3,599.02</b>		<b>326.01</b>

Signed *Anne Marie Parisi Kean*

Date 6/2/2020

## BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of May 2020

Category	May-20	2020 YTD
Regular Hrs worked	1288.00	7533.00
Overtime hrs	26.00	203.00
Court Case hrs	0.00	111.00
<b>Total Officer Hrs</b>	<b>1288.00</b>	<b>7847.00</b>
Animal Complaints	4	17
Criminal Arrests	4	41
Criminal Charges filed	6	86
Traffic Citations	2	48
Boro Citations	3	20
Community Service	6	144
Abandoned Vehicle Reports	2	4
Calls for Service	117	834
Motorist Assisted	0	2
Warnings Issued	0	16
Patrol Miles - total	1635	9551
Traffic Accidents	5	38
<b>Police Department Revenue</b>		
<b>Revenue Source</b>	<b>May-20</b>	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$20.00	
Request for Police Reports	\$90.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$270.08	
<b>Total</b>	<b>\$380.08</b>	
<b>Year to Date Totals</b>	<b>\$24,334.23</b>	