



# BRIDGEVILLE DAY ON THE AVENUE

## SATURDAY, JUNE 20, 2020

11:00 a.m. to 6:00 p.m.

### VENDOR RESERVATION APPLICATION/AGREEMENT

Dear Bridgeville Day Participant:

We are certainly looking forward to another wonderful "Day on the Avenue". We have planned new and exciting events this year. Don't miss out - reserve your spot today!

#### REQUIREMENT:

Vendor spots must be adequately staffed and open during Bridgeville Day hours. Please prepare your booth for a full day from 11:00 a.m. until 6:00 p.m. We don't want vendors leaving early. *(If for any reason you are not able to commit from 11:00 a.m. until 6:00 p.m., please notify us in advance so we may position your booth/space accordingly.)*

#### REMINDERS:

1. All Vendors **MUST provide their own table(s) and chair(s)** needed for their spot/booth. The Borough will NOT provide any tables or chairs.
2. All requirements of the Allegheny County Health Department must be met and it is the sole responsibility of the Food Vendors to be in compliance with these requirements. You are required to have hand sanitizers, food prep gloves and cleaning supplies, etc.
3. No items other than those listed on reservation agreement will be allowed -the Borough may require you to change menu items to avoid duplication of food items by vendors.
4. Bridgeville Borough reserves the right to **limit the number of booths with like purposes; require editing food menus as needed; and to the placement of the vendor booths/spaces.**
5. **Vendor set up hours are from 8 a.m. until 10:00 a.m.** All vehicles **must** be removed from the event area by 10:00 a.m. **Clean up hours begin after 6:00 p.m.** No vehicles may be in the event area until after 6:00 p.m.
6. Vendors agree to keep the assigned space and surrounding area free of trash and debris.
7. Electric service can be provided by the Borough of Bridgeville; however, each Vendor **must provide** their own 15 Amp, HEAVY duty 50' extension cord, and 5 Amp power surge protector.

**COST:**      **Booth Rental - \$65.00**      **10'x10' Space Only Rental - \$35.00**  
***Additional fees will be assessed if space is exceeded.***

Please fill out the attached Vendor Reservation Agreement and return it along with your check for either the Booth Rental (\$65) or the Space Only Rental (\$35) amount, payable to **Bridgeville Borough** - mail to **425 Bower Hill Road, Bridgeville, PA 15017**.

Reservations are on a first come, first served basis. **Final day to register is June 05, 2020.** If you have any questions, please do not hesitate to call (412)-221-6012 ext. 10.

*Sheryl Valentino*, Coordinator Bridgeville Borough - Bridgeville Day on the Avenue

# BRIDGEVILLE DAY ON THE AVENUE – SATURDAY, JUNE 20, 2020

Please **PRINT** your name exactly how you want it to appear in all Bridgeville Day information/advertisements

Name of company/organization/group:

Contact Person(s):

Mailing Address:

Phone

E-mail

Category (check)		What kind/type?	
Food	<input type="checkbox"/>		COMMENTS:
Game	<input type="checkbox"/>		
Craft	<input type="checkbox"/>		
Other	<input type="checkbox"/>		

BOOTH RENTAL\*

**\$65.00**

10' SPACE ONLY RENTAL\* (Vendor will supply own tent/shelter) Additional fees will be assessed if space is exceeded

**\$35.00**

**Booth/space Set up 8 a.m. to 10 a.m. only**

**Borough use only:**

ELECTRIC NEEDED? YES  NO

Booth Rental = \$65

Space Only Rental = \$35

**1. VENDOR MUST SUPPLY THEIR OWN 15 AMP HEAVY DUTY 50' EXTENSION CORD & 5 AMP POWER SURGE PROTECTOR.**

Check # \_\_\_\_\_

Date Paid: \_\_\_\_\_

**\*VENDOR MUST SUPPLY THEIR OWN TABLE(S) AND/OR CHAIR(S) – NONE ARE PROVIDED.**

Received by: \_\_\_\_\_

*If you require a paid receipt please enclose a stamped, self-addressed envelope*

**By Signature below, I agree to the terms as listed on this VENDOR RESERVATION APPLICATION/AGREEMENT:**

Signed by \_\_\_\_\_ Date \_\_\_\_\_

Booth #	Location
Space #	Location