

BRIDGEVILLE BOROUGH COUNCIL MINUTES
FEBRUARY 10, 2014
7:00 P.M.
MUNICIPAL BUILDING
425 BOWER HILL ROAD
BRIDGEVILLE, PA 15017

MEMBERS PRESENT:

Council President,
Michael Tolmer
Council Vice President,
Bruce Ghelarducci
Council,
Nino Petrocelli, Sr.
Jason Sarasnick
William Colussy
William Henderson
Neil Lyons

ALSO PRESENT:

Mayor, Pasquale DeBlasio
Engineer, Joe Sites
Borough Manager, Lori Collins
Police Chief, Chad King
Fire Chief, William Chilleo
SouthBridge EMS, Dan Miller

The meeting is opened with the pledge of allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL

APPOINTMENT OF SOLICITOR

A motion was made by W. Colussy, seconded by N. Petrocelli, Sr. approving the appointment of Thomas P. McDermott, Esquire and Gaitens, Tucceri and Nicholas, P. C. to serve as the Solicitor for the Bridgeville Borough. Remarks: B. Ghelarducci stated that there were 6 candidates that were interested in the position. The Administrative Committee and Council have interviewed 3 possible candidates for this position and Mr. McDermott came through very prominently in what we are looking for in a Solicitor. All in favor, motion carried 7-0.

VISITORS, PLEASE STATE NAMES AND ADDRESSES

Bob Fryer – 521 Washington Avenue
Bridgeville, PA 15017

Mr. Fryer presented a Traffic Plan between South Fayette Township and Bridgeville Borough.

Becky Wisbon – 505 McMillen Street
Bridgeville, PA 15017

Mrs. Wisbon stated that she is the President of the Bridgeville Public Library Board and she is here to follow up on some correspondence that she submitted to Borough Council regarding the Pennsylvania Library Code and the municipal responsibility to a public library. One of the things that is important on understanding our public library system is that we are eligible for state funding. Based on state funding; in order to be in compliance; there is a per

capita amount of money that is recommended in the Pennsylvania Library Code. The code was revised in 2012. That per capita dollar amount in \$5.00. The Borough grant that we received is \$2.82 per capita. The Bridgeville Public Library does receive funding from the State, RAD and the table gambling fund. Primarily the Aid we are receiving is not at the amount that is recommended by the Pennsylvania Library Code. She thanked Mr. Petrocelli for all of his help. Councilman Petrocelli noted that the request would be considered for the 2015 Budget.

Dennis Flaherty – 538/548 Baldwin Street
Bridgeville, PA 15107

Mr. Flaherty stated that he is here to provide any information regarding the Flair Developers Subdivision Application.

Mary Weise – 654 Orchard Avenue
Bridgeville, PA 15017

Ms. Weise invited everyone to the Bridgeville Area Historical Society to see the display of memorabilia of at least 35-50 years of boy scouting in this area. Our local Troop #2 have 50 Eagle Scouts as of today. The display is phenomenal. We are here Tuesday, Wednesday, Thursday and Friday from 10:00 a.m. to 2:00 p.m. Saturday and Sunday by appointment. In addition, we have a great display done by a man who makes 1750 era figurines. He makes them out of paper mache and plaster of paris. Please stop in and see what we have.

Nick Aspiotes – 665 Baldwin Street
Bridgeville, PA 15017

Mr. Aspiotes stated that he is here to provide any information regarding the Consolidation Plan at 665 Baldwin Street.

MINUTES

A motion was made by J. Sarasnick, seconded by B. Ghelarducci approving the minutes of the January 6, 2014 reorganization meeting as submitted. All in favor, motion carried 7-0.

BUDGET FISCAL YEAR 2014

A motion was made by B. Ghelarducci, seconded by W. Colussy closing the Fiscal Year 2014 Budget.

Roll Call Vote:

| | | | |
|-------------------|-----|----------------------|-----|
| Michael Tolmer | Yes | William Henderson | Yes |
| Bruce Ghelarducci | Yes | Neil Lyons | Yes |
| Jason Sarasnick | Yes | Nino Petrocelli, Sr. | Yes |
| William Colussy | Yes | | |

Motion carried 7-0.

SUBDIVISION APPLICATION – 538 AND 548 BALDWIN STREET

A motion was made by N. Petrocelli, Sr., seconded by J. Sarasnick approving the subdivision application submitted on behalf of Flair Developers, LLX for the properties located at 538 and 548 Baldwin Street. The plan proposes to subdivide 0.5748 acres into two (2) lots with the commercial property (548 Baldwin Street) to be sold and the residential parcel (538 Baldwin Street) to be retained by the applicant. The properties are located in the (B) Business District with the residential parcel an existing nonconforming use. The Zoning Hearing Board granted variances for lot width and square footage at a hearing held on Thursday January 23, 2014 contingent upon the final plan reflecting an easement to permit access for Lot #2 to rear parking. The plan has been updated to reflect the same. The plan has been reviewed for conformance to Borough Ordinances by Engineer Sites and has been approved by the Planning Commission for the consideration of Council. All in favor, motion carried 7-0.

CONSOLIDATION PLAN – 665 BALDWIN STREET

A motion was made by B. Ghelarducci, seconded by W. Colussy approving a consolidation application submitted on behalf of The Alemga Company, Inc. for the property located at 665 Baldwin Street. Three (3) Lot/Blocks including 255-R-305A, 255-R-307, 255-R-309 and an unopened paper alley are proposed to be consolidated with a total lot square footage of 16,069.6647. The properties are located in the (B) Business District. The plan has been reviewed for conformance to Borough Ordinances by Engineer Sites and has been approved by the Planning Commission for the consideration of Council. All in favor, motion carried 7-0.

2014 PAVEMENT MAINTENANCE PROGRAM

A motion was made by N. Petrocelli, Sr., seconded by J. Sarasnick approving Engineer Sites to prepare specifications and Manager Collins to advertise the same for the 2014 Pavement Maintenance Program. Remarks: M. Tolmer stated that the Public Works Committee has recommended the specifications include Ridge Road from the limit below Fryer Street to Vesper Street. Remarks: B. Ghelarducci stated that this was supposed to be done 2 years ago and it is well overdue and needed. All in favor, motion carried 7-0.

CURRENT ESTIMATE NO. 6 – 2013 SANITARY SEWER POINT REPAIR PROJECT

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr. approving the remittal of Current Estimate No. 6 in the amount of \$22,466.48 to Insight Pipe Contracting LP for work completed to date on the 2013 Sanitary Sewer Point Repair Project. Remarks: M. Tolmer stated that the estimate has been reviewed and certified by Engineer Sites. All in favor, motion carried 7-0.

CURRENT ESTIMATE NO. 7 – 2013 SANITARY SEWER POINT REPAIR PROJECT

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving the remittal of Current Estimate No. 7 in the amount of \$29,535.40 to Insight Pipe Contracting, LP for work completed to date on the 2013 Sanitary Sewer Point Repair Project. Remarks: M. Tolmer stated

that the estimate has been reviewed and certified by Engineer Sites. All in favor, motion carried 7-0.

BOARD AND COMMISSION APPOINTMENTS

A motion was made by B. Ghelarducci, seconded by W. Colussy tabling an appointment to the Civil Service Commission to the first Monday in January 2020. Remarks: B. Ghelarducci asked that this motion be tabled due to the fact that Council has yet to receive any applications at this time. He requested Manager Collins re-advertise. All in favor, motion carried 7-0.

A motion was made by B. Ghelarducci, seconded by W. Colussy appointing Joel Lakus to the Vacancy Board to the first Monday of January 2016. All in favor, motion carried 7-0.

BILL LIST

A motion was made by N. Petrocelli, Sr., seconded by B. Ghelarducci approving the February 2014 Bill List. All in favor, motion carried 7-0.

MONTHLY REPORTS

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving to pay any commissions due the January 2014 Real Estate Tax Collector Report. All in favor, motion carried 7-0.

A motion was made by J. Sarasnick, seconded by B. Ghelarducci approving the December 2013 Financial Report. All in favor, motion carried 7-0.

A motion was made by W. Henderson, seconded by N. Petrocelli Sr. approving the January 2014 Police Report. All in favor, motion carried 7-0.

REAL ESTATE TAX REFUNDS

A motion was made by N. Petrocelli Sr., seconded by W. Colussy approving the following Real Estate Tax Refunds due to changes in the assessments as requested by the Real Estate Tax Collector:

| <u>Year</u> | <u>Lot/Block</u> | <u>Amount</u> | <u>Name and Address</u> |
|--------------------|-------------------------|-------------------------|---|
| 2013 | 255-J-327 | \$ 4.31 | Michael & Catherine Chiodo 232 Station Street Bridgeville, PA 15017 |
| 2013 | 255-R-309 | \$ 311.85 | Almega Company, Inc. 1337 McLaughlin Run Road Pittsburgh, PA 15241 |
| 2013 | 255-R-165 | \$ 128.82 | Elkhart Hill Properties, LLC 3337 Old Oakdale Road McDonald, PA 15057 |
| | | Total | |
| | | <u>\$ 444.98</u> | |

Copies of the Official Change Orders are on file in the Real Estate Tax Office. All in favor, motion carried 7-0.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI

No Report.

FINANCE, NINO PETROCELLI, SR.

N. Petrocelli, Sr. stated that the Public Works regular wages with the snow amounts is at 70% of the budget. The Overtime wages utilized are 63% of Budget and the Road Salt is 62% of the budgeted amount.

He also stated that Council members will receive a packet with information from the COG every month. He will provide Council with information that is important and will benefit our municipality.

PARKS & RECREATION, JASON SARASNICK

J. Sarasnick stated that the parks are closed and he is looking forward to warm weather.

PUBLIC WORKS/BUILDINGS, WILLIAM COLUSSY

W. Colussy stated that the Public Works Department has been doing a great job this winter and the residents have been telling him the same. He stated that with all of the ice on the curbs; he thinks that Public Works should place construction cones out until the ice melts.

N. Petrocelli, Sr. stated that we received letters from some of our residents stating that they are very pleased with our Public Works Department and thanked them for their hard work. He thanked them for doing such a tremendous job.

PUBLIC SAFETY, WILLIAM HENDERSON

W. Henderson stated that he looks forward to working with the Police Department and sharing information with the community about Public Safety.

MAYOR, PASQUALE DEBLASIO

Mayor DeBlasio stated that we have a good solid community and congratulated Newbury for obtaining \$4,000,000.00 in funding to be utilized for their private roadways within the development.

He went into further discussion on the traffic plan that Mr. Fryer presented.

W. Henderson stated that there is a Workshop meeting held the first Monday of every month. It is a very positive meeting and Manager Collins addresses issues and can answer many questions.

Manager Collins went into further discussion regarding the Newbury project.

POLICE CHIEF, CHAD KING

Chief King congratulated Solicitor McDermott on his appointment. He thinks Council made a good decision and he looks forward to working with him.

He stated that January 2014 has been very busy. One of the more notable cases that we dealt with occurred on January 31st where we worked a joint investigation with Pennsylvania State Police and the Postal Inspectors. We arrested a 30 year old male that lives in our town on Bank Street identified as Keith Wilk. He went into the post office in the early morning hours to pick up a package that contained 6 lbs of marijuana mailed to him from California. One of the resources that we utilized that helped us out tremendously in this investigation is our landlord tenant listing. All we had to work with was an address of 713 Bank Street. We were able to look at the list and do process of elimination to determine who it was that was to receive the package. We made the arrest. He also had a small amount of heroin in his possession and he was taken to the county jail.

SOLICITOR, THOMAS MCDERMOTT

Solicitor McDermott thanked President Tolmer and all the members of Council for his appointment. He introduced his firm as Gaitens, Tucceri and Nicholas. His firm was practicing municipal law when he was in first grade. It's a matter of professional privilege for him to be appointed and a matter of personal pride as a graduate of Chartiers Valley High School to serve the residents of the Borough.

ENGINEER, JOE SITES

2013 Pavement Maintenance Program – Contract A – Baldwin Street

Work on Baldwin Street will be completed by Youngblood Paving in the spring of 2014 Baldwin Street was the detour for Bower Hill Road. They will be holding their prices as bid.

2014 Pavement Maintenance Program

I have been in communication with the Public Works Committee and we have determined that Ridge Road from the limit below Fryer Street where the pavement changes from concrete to asphalt up to the intersection of Vesper Street should be completed. It should be noted that the Speed Humps will remain in place and not be disturbed.

In order to award the project at the March 2014 Council meeting, we would recommend that the bids be opened on March 5, 2014 with the advertisement placed on February 13, 2014 and February 20, 2014.

Rear of New York Street Sanitary Sewer Improvements

We have reviewed the video inspection of the sanitary sewer at the rear of New York Street and have prepared a report with three options for consideration. Council will be provided copies of the report for review and discussion.

Street Opening Permit-St. Clair Street

The transfer of all of the residential services and restoration remains on St. Clair Street need to be completed. Once the services are transferred, the pavement restoration can be completed.

GIS Mapping, Signs and Fire Hydrants

We have met with the manager to discuss the Borough GIS Mapping updates, sign inventory and fire hydrant mapping. We have developed scopes and some budget amounts for consideration to proceed with the projects to address regulatory requirements.

July 10, 2013 Storm – FEMA Reimbursement

We have been assisting the Borough Manager with documentations, cost estimates and exhibits for submission to FEMA for reimbursement of costs related to the July 10, 2013 storm.

FIRE CHIEF, WILLIAM CHILLO

Fire Chief Chilleo stated that they were busy last month. We had one illegal burn last month. He asks residents to please review the ordinance on burning within the Borough.

He also stated that the siren may not be going off again, it is not working. The firemen all carry pagers, so they really don't rely on the siren.

The Fish Fry begins next month.

SOUTHBRIDGE EMS, DAN MILLER

D. Miller apologized for his absence last month. He stated the statistics for 2013. There were 4,375 ambulance requests for service, of which 845 were Bridgeville 911 calls. The average response time was 7.5 minutes. We gave away an average of 9.5 calls per month, which compared to other districts is very low. Our subscriptions will be out for the next meeting. He would appreciate Council and the residents subscribing to SouthBridge EMS.

LIBRARY DELEGATE, MICHAEL AQUILINA

M. Aquilina stated that it has been a very promising start for the library this year. We executed their strategic partnership with the South Fayette Library and last month they welcomed Rebecca Long who is the executive director of the FCTL. She will be leading operations with the BPL and managing all of our staff and working with the board on strategic matters. We will be holding 2 public meetings. One will be held at South Fayette on February 11th and one in Bridgeville on the February 12th from 7-9 p.m. We have a facilitator from The County Library Association coming in and we are looking to get comment from residents and leaders in the community on how the libraries can better serve the area and how we can better support our public libraries.

As we move into 2014, a big priority for our board is to restore our library to a strong financial position. We have one of the best performing public libraries in the region.

BOROUGH MANAGER, LORI COLLINS

Manager Collins welcomed Solicitor Thomas McDermott and stated that she is looking forward to working with him.

ROAD SALT UPDATE

As the severe weather and salt inventory seems to be at the forefront of the concerns of communities, I thought I should provide an update on our salt inventory and costs to date. Cargill as you know is our salt supplier through our multi-municipal agreement overseen by the Char-West COG. It is my responsibility at the beginning of each season to provide an estimate of usage for the winter season. When that estimate is submitted; a commitment is made that the Borough must purchase 80% of the estimate. A normal season for the Borough is a commitment of 600 tons. In the past, we had to purchase a portion of the 80% prior to June 30th of that contract year as we did not utilize the entire amount with up to 125% permitted at the bid price. This year of course is a very different story. As of this date, we have 150 tons in our inventory with 175 tons on order. As of our order received on Friday, we have exceeded the 125% threshold; thus Cargill will impose an automatic price increase of 10% per ton or a price of \$63.27/ton. If or when the total quantity ordered exceeds the Borough's estimated annual tonnage by 140% our adjusted bid price will rise to \$81.62 per ton. This adjusted price shall apply only to those orders placed exceeding 140%. I have signed an acceptance letter and returned it to Cargill accepting these terms, as maintaining a salt inventory is key to public safety within the community. Cargill continues to deliver in a timely manner ensuring the Borough always has needed inventory in stock.

FEMA REPORTING – JULY 10, 2013 STORM EVENT

I have been working closely with the FEMA Representative assigned to Bridgeville the past two weeks to review eligible projects and costs, reporting criteria and timeframes regarding the submittals. The projects and costs are designated by categories. I have submitted all categories to him as required. He finalized and sent Category A to FEMA on Friday for processing. I am now providing him additional information via email as he proceeds reviewing the remaining four categories. In total, I have reported \$122,425.06 in costs and losses incurred by the Bridgeville Borough. FEMA will be reimbursing losses in the Public Works Department for this storm. Should we experience another storm and losses to our building, we must either secure flood insurance or replace what is lost; whichever Council finds to be financially beneficial. We do have a flood elevation certificate for the Borough Building. I will secure quotations for flood insurance and provide them for the review of Council. I will also itemize the cost of items lost or in need of repair during this flood event for your comparison.

MILITARY BANNER PROGRAM

The program on our website has begun with information listed on the Borough website and newsletter. To date 10 banners have been requested. We will display these banners during the months that we salute our veterans throughout the year.

OLD BUSINESS

No Report.

NEW BUSINESS

Midge Gilson stated that the Community Day meeting will be held on Wednesday, February 12th at 6:30 p.m. We are looking for any volunteers.

M. Tolmer stated that Liz Calabro will be stepping down from the Farmers Market after this year. She will be looking for a prodigy to take over the responsibilities of the Farmers Market. She has done a wonderful job over the years.

ADJOURNMENT

A motion to adjourn was made by B. Ghelarducci seconded by W. Colussy. Motion carried 7-0.

Meeting adjourned at 8:05 p.m.
Respectfully submitted,


Lori Collins
Borough Manager