

**BRIDGEVILLE BOROUGH COUNCIL MINUTES
DECEMBER 9, 2013
7:00 P.M.
MUNICIPAL BUILDING
425 BOWER HILL ROAD
BRIDGEVILLE, PA 15017**

MEMBERS PRESENT:

Council President,
Nino Petrocelli, Sr.
Council Vice President,
Joseph Colosimo
Council,
Mary Weise
Jason Sarasnick
Bruce Ghelarducci
Michael Tolmer
William Colussy

ALSO PRESENT:

Mayor, Donald Dolde
Solicitor, Richard Ferris
Engineer, Joe Sites
Borough Manager, Lori Collins
Fire Chief, William Chilleo
SouthBridge EMS, Dan Miller

Police Chief, Chad King – entered at 7:03 p.m.

The meeting is opened with the pledge of allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL

VISITORS, PLEASE STATE NAMES AND ADDRESSES

No Visitors.

MINUTES

A motion was made by M. Tolmer, seconded by J. Colosimo approving the minutes of the November 11, 2013 regular meeting as submitted. All in favor, motion carried 7-0.

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the minutes of the November 19, 2013 budget workshop meeting as submitted. All in favor, motion carried 7-0.

CURRENT ESTIMATE NO. 4 AND FINAL – CONTRACT B – BOWER HILL ROAD IMPROVEMENTS

A motion was made B. Ghelarducci, seconded by J. Colosimo approving the remittal of Current Estimate No. 4 and Final in the amount of \$90,208.23 to Peter J. Caruso for work completed to date on the Bower Hill Road Improvement Project. Remarks: Manager Collins stated that the estimate has been reviewed and certified by Engineer Sites. All in favor, motion carried 7-0.

CURRENT ESTIMATE NO. 5 – 2013 SANITARY SEWER POINT REPAIR PROJECT

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving the remittal of Current Estimate No. 5 in the amount of \$37,776.69 to Insight Pipe Contracting, LP for work completed to date on the 2013 Sanitary Sewer Point Repair Project. Remarks: Manager Collins stated that estimates have been reviewed by Engineer Sites. All in favor, motion carried 7-0.

ORDINANCE NO. 976

A motion was made by M. Tolmer, seconded by B. Ghelarducci approving Ordinance No. 976; an ordinance amending Ordinance No. 965 adopted the 12th day of December 2011 pertaining to general rates charged for sewage service given to the customers of the Allegheny County Sanitary Authority within the Borough of Bridgeville. Proposed rates are as follows:

| | <u>2013 RATES</u> | <u>2014 PROPOSED RATES</u> |
|------------------------|---------------------------------|---------------------------------|
| ALCOSAN Rate | \$4.32 per 1,000 gallons | \$5.05 per 1,000 gallons |
| Borough Rate | <u>\$3.50 per 1,000 gallons</u> | <u>\$4.50 per 1,000 gallons</u> |
| Totals | \$7.82 per 1,000 gallons | \$9.55 per 1,000 gallons |
| ALCOSAN Service Charge | \$9.07 per quarter | \$10.61 per quarter |

Manager Collins stated that a Public Hearing to receive citizen comments was held on December 9, 2013 at 6:30 p.m. The Public Hearing and proposed ordinance were duly advertised. All in favor, motion carried 7-0.

RESOLUTION NO. 2013-11

A motion was made by J. Sarasnick, seconded by M. Tolmer approving Resolution No. 2013-11; a resolution approving the Budget for the Fiscal Year 2014 and adopting the same. Remarks: Manager Collins stated that the proposed budget was advertised and available for public review beginning on Thursday November 21, 2013; therefore meeting the (10) day public review criteria. All in favor, motion carried 7-0.

ORDINANCE NO. 977

A motion was made by B. Ghelarducci, seconded by J. Colosimo approving Ordinance No. 977; an ordinance fixing the Tax Rate and levying Borough Taxes for the Fiscal Year 2014 and re-enacting all other revenue acts. Remarks: Manager Collins stated that no real estate tax increases have been proposed in the Fiscal Year 2014 Budget. The ordinance has been duly advertised. All in favor, motion carried 7-0.

JORDAN TAX SERVICE SANITARY SEWER COLLECTION AGREEMENT

A motion was made by J. Colosimo, seconded by B. Ghelarducci approving the agreement between Jordan Tax Service and the Bridgeville Borough designating Jordan as its exclusive agent for purposes of billing and collecting the Bridgeville Borough's current and delinquent sanitary sewage charges and fees, and any and all penalties, interest, costs, expenses

and attorney fees assessed and levied pursuant to all Borough resolutions and/or ordinances and any other applicable laws respecting said charges and fees. Remarks: Manager Collins stated that upon execution of this agreement, Jordan Tax will begin the sanitary sewer billing in January 2014. The agreement has been reviewed by Solicitor Ferris. We will be sending notification to our residents. All in favor, motion carried 7-0.

ORDINANCE NO. 978

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving Ordinance No. 978; an ordinance adopting a schedule of attorney fees in connection with the collection of Municipal Claims and Municipal Liens pursuant to Act 1 of 1996 and Act 20 of 2003 and adopting a schedule of charges, expenses and fees pursuant to the Act of May 16, 1923, as amended, 53 P.S. §7101, §7103 and §7106, including Act 83 of 2004, which ordinance repeals any other ordinances inconsistent herewith relating to a schedule of attorney fees pursuant to Act 1 of 1996 or Act 20 of 2003. Remarks: Manager Collins stated that this ordinance permits the Bridgeville Borough to recover as part of each unpaid Delinquent Claim, among other things, various charges, expenses and fees and attorney fees relating to the failure to pay the Delinquent Sewage Claims promptly; and subsequently enforces collection of the same. The ordinance has been duly advertised. All in favor, motion carried 7-0.

JORDAN TAX SERVICE SPECIAL COUNSEL AGREEMENT

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving to use Jordan Tax Service's "Special Legal Counsel" Goehring, Rutter & Boehm to assist the Borough and Jordan Tax in the collection of the Municipality's Delinquent Sanitary Sewer Claims per the specifications set forth within the agreement. Remarks: Manager Collins stated that the agreement has been reviewed by Solicitor Ferris. All in favor, motion carried 7-0.

SOLICITOR FERRIS RESIGNATION

A motion was made by B. Ghelarducci, seconded by M. Tolmer accepting the resignation of Solicitor Ferris effective January 1, 2014. Remarks: Manager Collins thanked Solicitor Ferris for his many years of service to the Bridgeville Borough. Remarks: N. Petrocelli, Sr. stated that Mr. Ferris has done a fantastic job since 1970 and he regrets and apologizes for all of the unprofessional comments he has had to endure. All in favor, motion carried 7-0.

PARKING AUTHORITY MEMBER RESIGNATION

A motion was made by B. Ghelarducci, seconded by J. Sarasnick accepting the resignation of Robert Eckles from the Parking Authority effective December 17, 2013. Mr. Eckles term expires the first Monday of January 2015. Remarks: Manager Collins thanked Mr. Eckles for his many years of service to the Bridgeville Borough. Remarks: N. Petrocelli, Sr. wishes him good luck. All in favor, motion carried 7-0.

PARKING AUTHORITY NOMINATION

A motion was made by J. Sarasnick, seconded by M. Weise nominating Elizabeth Mansfield of 233 Calvert Street to fill the Parking Authority term expiring the first Monday of January 2015. Remarks: B. Ghelarducci stated that council had previously agreed that we advertise any position that becomes available.

Roll Call:

| | | | |
|-----------------|-----|----------------------|-----|
| Joe Colosimo | Yes | Bruce Ghelarducci | No |
| Mary Weise | Yes | Bill Colussy | No |
| Jason Sarasnick | Yes | Nino Petrocelli, Sr. | Yes |
| Mike Tolmer | Yes | | |

Motion carried 5-2

EXONERATION OF 2010 DELINQUENT REAL ESTATE TAXES

A motion was made by B. Ghelarducci, seconded by J. Colosimo exonerating the Borough Real Estate Tax Collector Anne Marie Parisi for the Calendar Year 2010 Uncollected Real Estate Taxes. Remarks: Manager Collins stated that the Calendar Year 2010 Uncollected Taxes submitted to Jordan Tax total \$12,554.05. All in favor, motion carried 7-0.

CALENDAR YEAR 2014 MEETING ADVERTISEMENT

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving the following meeting dates for the Calendar year 2014 and advertising the same:

Council Meetings – The re-organization meeting will be held on January 6, 2014. The February-December 2014 Meetings will be held the second Monday of each month. Agenda Meeting 6:30 p.m. and Regular Meeting 7:00 p.m.

The Bridgeville Parking Authority Meetings will be held the third Monday of each month at 7:30 p.m.

The Planning Commission Meetings are scheduled the last Monday of each month at 7:00 p.m. during the months of January through April and June through October. The May meeting will be held on May 19, 2014 at 7:00 p.m. The November and December Meetings will be combined and held on December 1, 2014. Special Workshop Meetings will be duly advertised.

Zoning Hearings will be advertised and scheduled as needed.

All in favor, motion carried 7-0.

ACHIEVA EXPANSION RELEASE FOR 360 COMMERCIAL STREET

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving the release of the developer's agreement and letter of credit in the amount of \$270,000.00 for the development project located at 360 Commercial Street. Manager Collins stated the final inspections have been

completed and they have met all of the requirements of the agreement and the site improvements. All in favor, motion carried 7-0.

BILL LIST

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the December 2013 Bill List. All in favor, motion carried 7-0.

PAYROLLS

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the payrolls of December 13, 20 and 27, 2013 and January 3, 2014. All in favor, motion carried 7-0.

MONTHLY REPORTS

A motion was made by B. Ghelarducci, seconded by J. Sarasnick approving to pay any commissions due the November 2013 Real Estate Tax Collector Report. All in favor, motion carried 7-0.

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the October 2013 Financial Report. All in favor, motion carried 7-0.

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the November 2013 Police Report. All in favor, motion carried 7-0.

REAL ESTATE TAX REFUNDS

A motion was made by B. Ghelarducci, seconded by M. Tolmer approving the following Real Estate Tax Refunds due to changes in the assessments as requested by the Real Estate Tax Collector:

| <u>Year</u> | <u>Lot/Block</u> | <u>Amount</u> | <u>Name and Address</u> |
|-------------|------------------|---------------|---|
| 2013 | 255-H-281 | \$ 126.13 | Brian D. Drake 1335 Terrace Street Bridgeville, PA 15017 |
| 2013 | 255-L-82 | \$ 119.12 | Arlene Roessler 103 Cobb Ham Lane Cabot, PA 16023 |
| 2013 | 255-S-276 | \$ 107.25 | Edna L. Stevenson 126 Vesper Street Bridgeville, PA 15017 |
| 2013 | 256-D-35 | \$ 165.47 | John Zalesky 102 Dempe Street McDonald, PA 15057 |

| | | | |
|------|-----------|--------------|---|
| 2013 | 255-J-225 | \$3131.05 | LS & RT Deklewa 625 Bank Street Bridgeville, PA 15017 |
| | | Total | <u>\$3649.02</u> |

Copies of the Official Change Orders are on file in the Real Estate Tax Office. All in favor, motion carried 7-0.

COMMITTEE REPORTS

ADMINISTRATION, JOSEPH COLOSIMO

J. Colosimo thanked the people of Bridgeville for the opportunity of serving this council. He stated that he really enjoyed it and he likes doing this kind of work. It was a great pleasure working with the administration office; they do a great job and they are good people. He also stated that Joe Sites is a good engineer and he works for a good firm. The Police, Fire Department and just everyone in general; it has been a pleasure working with you.

FINANCE, MARY WEISE

M. Weise has nothing to report but echoes Councilman Colosimo's thanks to everyone.

PARKS & RECREATION, JASON SARASNICK

J. Sarasnick stated that the parks are closed but the BAA sign-ups are right around the corner beginning in January.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR.

N. Petrocelli, Sr. stated that as soon as the snow falls, the Public Works Department is out making sure the roads are clear. They do a tremendous job.

B. Ghelarducci complimented the Public Works Department for doing a really good job on decorating Triangle Park for Winter Blast. The light poles and decorations really turned out nice.

PUBLIC SAFETY, BRUCE GHELARDUCCI

No Report.

BUSINESS DEVELOPMENT, MARY WEISE

No Report.

MAYOR, DONALD DOLDE

Mayor Dolde stated that he also echoes Joe Colosimo's thanks to everyone. It was a great pleasure working with Council and the residents. He wished everyone a Merry Christmas and a Happy New Year.

He also stated that the Public Works Department did a tremendous job at the Winter Blast.

He was asked again to be the Judge at the SNPJ for the South Fayette Chili Cook off.

POLICE CHIEF, CHAD KING

Chief King stated that they recently made a drug bust on Friday night December 6th for an ongoing investigation that lasted about a month and a half. They seized well over 2 lbs of marijuana from a 73 year old man. His name is Raymond Edward Macky, who was a local window cleaner. His nickname is Smokey and he is currently in the Allegheny County Jail.

Chief King also stated that it was a pleasure working with Mayor Dolde, Councilwoman Weise and Councilman Colosimo over the years. He wishes them luck in the future.

SOLICITOR, RICHARD FERRIS

Absent

ENGINEER, JOE SITES

Street Opening Permit – St. Clair Street

The transfer of all of the residential services and restoration on St. Clair Street need to be completed. Once the services are transferred, the pavement restoration can be completed.

GIS Mapping, Signs and Fire Hydrants

We have met with the manager to discuss the Borough GIS Mapping updates, sign inventory and fire hydrant mapping. We have developed scopes and some budget amounts for consideration to proceed with the projects to address regulatory requirements.

He wished everyone Merry Christmas.

FIRE CHIEF, WILLIAM CHILLEO

Fire Chief Chilleo stated that the Fire Department handled 14 calls last month.

The luminary sale is still going on and is doing very well. He is very impressed with it and stated that he hopes to do them every year. The Fire Department wishes everyone a Merry Christmas and Happy New Year.

SOUTHBRIDGE EMS, DAN MILLER

D. Miller has nothing to report but wished everyone a safe and happy holiday.

LIBRARY DELEGATE, MICHAEL AQUILINA

Mr. Aquilina stated that this month the library board voted to enter into a strategic partnership with the South Fayette Township Library. As of January 1st; we will be contracting out operations to their team. The library will continue to remain independent and separate. We hope this is the beginning of a long partnership with South Fayette. This month a Friends of the Library Christmas Tree Festival was held. As always, we are grateful to them for putting that on and helping to raise money for the library. In 2013 we kicked off our concert series called Open Mic and Craft Beer Swap with our Arts committee and that has been a success. On December 19th, we are holding our final concert for the year. Joe Negri, who is a well know jazz guitarist will be playing at the Public Library.

He thanked Council for their services to the community, especially Mayor Dolde and the departing Council members and wished everyone a Merry Christmas and Happy New Year.

BOROUGH MANAGER, LORI COLLINS

Manager Collins stated that we received notification at the end of November that Allegheny County has recently been added to the Presidential Disaster Declaration for the storms and flooding of June 26 through July 11, 2013. This means that the Declaration covers all of Allegheny County's local governments, police departments, fire departments, emergency medical services, public works departments, water and sewer authorities, school districts, hospitals and certain private non-profit organizations. It does not cover residential loses. Reimbursable costs will include but are not limited to some damage to roads, bridges, buildings, debris removal, personnel cost and vehicle and equipment use. Fire Chief Chilleo and I will be attending an applicant briefing tomorrow from 1-5 p.m. We are required to attend and will be receiving forms to start all of our reporting. The Borough will be reimbursed for some of the cost that we expended due to the flooding.

She wished everyone a Merry Christmas and a Happy New Year. She stated that it has been an honor and pleasure working with all of you and she appreciates all that you have done for the community and the assistance to the employees throughout the years.

OLD BUSINESS

A motion was made by N. Petrocelli, Sr., seconded by J. Sarasnick nominating Joe Colosimo to fill the current vacancy on the Zoning Hearing Board. The term expires the first Monday of January 2015. Remarks: B. Ghelarducci stated that he thinks there are other positions that he would like Mr. Colosimo to be a part of. Remarks: N. Petrocelli, Sr. stated that since he is an elected official, he cannot assume this position until January 6, 2014.

Roll Call:

| | | | |
|-----------------|-----|-------------------|----|
| Mary Weise | Yes | Bruce Ghelarducci | No |
| Jason Sarasnick | Yes | Bill Colussy | No |

Mike Tolmer

Yes

Nino Petrocelli, Sr.

Yes

Motion Carried 4-2. (J. Colosimo abstained)

NEW BUSINESS

No Report.

ADJOURNMENT

A motion to adjourn was made by N. Petrocelli, Sr. seconded by B. Ghelarducci. Motion carried 7-0.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,



Lori Collins
Borough Manager